

Grant Applications for Royal Wootton Bassett & Cricklade on 24/07/2013

ID	Grant Type	Project Title	Applicant	Amount Required
93	Community Area Grant	HEATING SYSTEM IN TOCKENHAM VILLAGE HALL	Tockenham Village Hall	£2075
118	Community Area Grant	Teddy Tots Garden	Old Court Communtiy Pre-School	£2660
152	Community Area Grant	Longleaze Pre School & Nursery Extension and building improvements	Longleaze Pre School	£5000
162	Community Area Grant	Cricklade Museum New Cabinets project	Cricklade Historical Society	£5000

ID	Grant Type	Project Title	Applicant	Amount Required
93	Community Area Grant	HEATING SYSTEM IN TOCKENHAM VILLAGE HALL	Tockenham Village Hall	£2075

Submitted: 13/05/2013 15:23:57

ID: 93

Current Status: Application Appraisal

To be considered at this meeting:

24/07/2013 Cricklade

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

HEATING SYSTEM IN TOCKENHAM VILLAGE HALL

6. Project summary:

We require a heating system in the Village Hall that works for our needs in a cost effective manor. We need instant heat - we currently have to switch the heating on several hours before the hall is needed and then it's often not warm enough. The cost of running the heating is

between Â£2,000 and Â£2,500 per year and means that the building runs at a loss each year.

7. Which Area Board are you applying to?

Royal Wootton Bassett & Cricklade

Electoral Division

Lyneham

8. What is the Post Code of where the project is taking place?

SN4 7PJ

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Heritage, history and architecture

Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2011

Total Income:

£5420.86

Total Expenditure:

£4376.10

Surplus/Deficit for the year:

£1044.76

Free reserves currently held:

(money not committed to other projects/operating costs)

£9443

Why can't you fund this project from your reserves:

We have had some essential maintenance work done over the past few weeks and these reserves will be eaten into quite substantially. We have had an electrical fault that has cost Â£1800. We also need some reserves as the feedback from the Community Led Plan consultations seem to state the decoration of the hall needs to be sorted out before the community feel they have a hall they would like to use. We have also undertaken refurbishment of the toilets as there is water damage.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£4150		
Total required from Area Board		£2075		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
Air to air heat pump	2985		RWB and Cricklade Area Board	2075
Hot Water Cylinder	1165		Reserves	yes 2075
Total		£4150		£4150

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Royal Wootton Bassett & Cricklade

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Tockenham as a whole will benefit from the installation of an economical heating system. This is the only building we have available for village events and get togethers, something makes our village have a lovely sense of community and this is very important to most residents. Currently the heating is costing between Â£2,000 and Â£2,500 per year, which means that Village Hall runs at a significant loss each year on day to day activities. If we have a sustainable heat source it would mean reduced costs and ensure the Village Hall is around for years to come. We have researched heating systems as a whole and evidence shows this system will work for us very well. The hall should reach temperature within 15 minutes, so weâ€™re not relying on anybody switching the heating on 3 hours before needed and the costs of running the heaters will cost between 10p per hour on a warm day and 20p if below freezing per hour. This equates to Â£3 per week to run based on 20 hours usage per week. As the only community building in West Tockenham we feel it is important to have a heating system that ensures the Village Hall is warm when we want to use it, cost effective and of course environmentally friendly.

14. How will you monitor this?

This will be monitored by the Village Hall Committee

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will fund the rest of the project from reserves, if we are unable to find any other grants.

16. Is there anything else you think we should know about the project?

N/A

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

118	Community Area Grant	Teddy Tots Garden	Old Court Communy Pre-School	£2660
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Submitted: 28/05/2013 05:08:49

ID: 118

Current Status: Application Appraisal

To be considered at this meeting:

24/07/2013 Cricklade

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Teddy Tots Garden

6. Project summary:

Old Court Community Pre-School would like to renovate a section of already established garden for the younger children that attend the 2 year old sessions. This would provide them with their own dedicated area within our already established garden that is safe including all-weather surfacing and age appropriate toys to stimulate their learning separate from the main garden but with access to it so that they can explore as they please.

7. Which Area Board are you applying to?

Royal Wootton Bassett & Cricklade

Electoral Division

Wootton Bassett South

8. What is the Post Code of where the project is taking place?

SN4 8QT

9. Please tell us which theme(s) your project supports:

Children & Young People

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

08/2012

Total Income:

£133,052

Total Expenditure:

£126,390

Surplus/Deficit for the year:

£6,662

Free reserves currently held:

(money not committed to other projects/operating costs)

£37,000

Why can't you fund this project from your reserves:

These reserves have been ring fenced in a separate savings account as a calculated redundancy pot as per statutory guidelines and requirements of Wiltshire Council and the Pre School Learning Alliance as an Early Years setting. Our staff's maturity and many years service contribute to the necessity for a larger redundancy fund, which is currently calculated at £33,400. This figure will be revised in July 2013 in-line with staff pay reviews. The remaining £3,000 goes some way to providing us with a sum to support running costs should we need to dip into it. OCCP has funded many Capital projects out of savings alone over the last 12 months alone which include the construction of an outdoor classroom and the refurbishment of the toilets. We have also had to have trees removed from the grounds of the Pre-School at further substantial costs.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£5320		
Total required from Area Board		£2660		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Resurfacing in DekorPlay rubber crumb	5040	Government Capital Grant		2000
Picket Fencing with Gate	280	Own from Reserves	yes	660
Total	£5320			£2660

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Royal Wootton Bassett & Cricklade

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

With the implementation of two year old funding from the Government, OCCP's two year old figures are set to increase. A combination of this and developments around Royal Wootton Bassett of social housing means that we will be providing additional two year old sessions from September 2013 to fulfill the need that has been generated in our community. As part of this development at OCCP, we would like to designate an area of our already established garden

and put down an all weather surface that is fenced off from the main garden providing the younger, less confident two year olds with their own area but one that they can leave freely should they wish to play in the large garden. As you can see from the financial breakown, we are coming to the area board for funding towards the resurfacing and fencing of area as we plan to equip the area with money raised from our own fundraising activities this year. We have also taken advice from the local council as to whether planning permission is required and it is not.

14. How will you monitor this?

The garden will be in constant use during outdoor play.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

OCCP will ring fence funds for any ongoing maintenace required. We also actively fundraise for new equipment.

16. Is there anything else you think we should know about the project?

n/a

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the

activities specified.

152	Community Area Grant	Longleaze Pre School & Nursery Extension and building improvements	Longleaze Pre School	£5000
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Submitted: 11/06/2013 21:36:42

ID: 152

Current Status: Application Appraisal

To be considered at this meeting:

24/07/2013 Cricklade

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Longleaze Pre School & Nursery Extension and building improvements

6. Project summary:

We need to renew and improve the kitchen facilities whilst also extending the classroom area so that we can meet the needs of all children both now and in the future. We need to remodel one of the classrooms to incorporate additional space for our children some of which are funded two year old children who sometimes need additional support. We have a total of 69 children attending the pre school.

7. Which Area Board are you applying to?

Royal Wootton Bassett & Cricklade

Electoral Division

Wootton Bassett North

8. What is the Post Code of where the project is taking place?

SN4 8BA

9. Please tell us which theme(s) your project supports:

Children & Young People

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2012

Total Income:

£98,883.00

Total Expenditure:

£94,823.00

Surplus/Deficit for the year:

£4,060

Free reserves currently held:

(money not committed to other projects/operating costs)

£27,519.00

Why can't you fund this project from your reserves:

We are funding upwards of £20,000 from our reserves. We need to retain a portion of our reserves for contingencies within the pre school such as staffing costs or urgent repairs. We also need to furnish the improved area and renew some of our equipment.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£20267		
Total required from Area Board		£5000		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
Ground works	4766.00		Pre school reserves	yes 1766.00
Shell	7855.00		pre school reserves	yes 5855.00
Internal fittings/electrical	5646.00		pre school reserves	yes 5646.00
decoration and finishing	2000.00		Pre school reserves	yes 2000.00
Total	£20267			£15267

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Royal Wootton Bassett & Cricklade

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

We have 69 pre school and nursery age children attending who will benefit from the building improvements. The pre school provide education and development for very young children. They were have improved facilities which will allow us to offer them a better experience whilst in the pre school. The extension and improvements will increase our ability to take additional children with physical needs if we can fund improvements to include toilet facilities, space and kitchen facilities which are used on a daily basis for the children. The improvements will incorporate more space by removing sheds which are currently located on the site. The pre school is run as a charity and has full time staff but is essentially run by a volunteer committee.

14. How will you monitor this?

We already take children with additional physical needs and we will monitor our ability to maintain and increase access for children with additional physical needs. We also take a number of two year children who are on funded places due to a range of family circumstances. If we have more space we can support all children more effectively. The pre school is monitored by Wilts Council. Ofsted inspected and has achieved the Bristol Standard in offering early years development in the local community.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The building project will be completed and further improvements will be funding from our local fund raising and fees charged. The pre school now needs an immediate improvement in facilities so we have to spend our reserves and replace this with a huge, huge, programme of fund raising but as we usually only raise about Â£2,000 per year this will take a significant time to replace our reserves.

16. Is there anything else you think we should know about the project?

The overall project has been costed at a minimum of Â£20,267.00 Details of each stage are shown above. We have continuously raised funds over the past ten years to afford this and we will continue with a stronger focus on fund raising until we can replace monies we need to spend to do all of the extension and improvements required.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes

for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

162	Community Area Grant	Cricklade Museum New Cabinets project	Cricklade Historical Society	£5000
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Submitted: 24/06/2013 09:25:33

ID: 162

Current Status: Application Appraisal

To be considered at this meeting:

24/07/2013 Cricklade

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Cricklade Museum New Cabinets project

6. Project summary:

To increase the exhibition area available in the Cricklade Museum display area to enable more of the 8000+ archive items, that are currently held in storage, to be displayed for the benefit of our visitors. We have many local artefacts which we are sure visitors would like to see, and being able to change displays on a regular basis will encourage repeat visits. The Cabinets will come with their own LED lights and the exhibits will be visible from four sides.

7. Which Area Board are you applying to?

Royal Wootton Bassett & Cricklade

Electoral Division

Cricklade and Latton

8. What is the Post Code of where the project is taking place?

SN6 6BD

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Economy, enterprise and jobs

Heritage, history and architecture

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2012

Total Income:

£5356

Total Expenditure:

£5173

Surplus/Deficit for the year:

£182

Free reserves currently held:

(money not committed to other projects/operating costs)

£16558

Why can't you fund this project from your reserves:

Of the above sum, £12,300 is in a N&I Fixed term bond which matures in 2014. For prudence we always aim to have sufficient funds to run the museum for five years, to cover operational expenses such as electricity which is a high cost due to humidity control for our artefacts.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£10800		
Total required from Area Board		£5000		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
Purchase of 9 cabinets	10800		Cricklade Town Grant	yes 500
			Members Appeal	yes 2285
			Historical Soc. Reserves	yes 3015
Total	£10800			£5800

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Royal Wootton Bassett & Cricklade

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Children and adult visitors alike will benefit from the improved display facilities. They will have access to an increased number of items on display, covering a wider range of local history, from collections of works of art to local shop bill heads. Being able to display more artefacts which can be displayed with good lighting in a secure environment is our goal and this will be achieved with these cabinets, in addition as the cabinets are on wheels we can change the arrangement of the display areas easily.

14. How will you monitor this?

We always record numbers of visitors to the museum and we periodically provide questionnaires to gain feedback on the visitor experience, once the new cabinets are in place we will create a questionnaire to obtain feedback from the visitors. One cabinet was purchased to evaluate the project potential and feedback from visitors and members of the Historical Society which runs the museum, have been highly favorable and the members are very enthusiastic to be able to display our archive in this way. The enthusiasm for the project

is measurable by the significant donations already received towards the project.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Continue to raise funds for the New Cabinet project appeal and extend the timescale of the project.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.
